

Dr. G.W. Williams School Council
Minutes from the meeting of
Tuesday September 29, 2020

Present:

School Administration – Melissa Schmidt, Diane Conlon, Harmandeep Brar

Parents - Corry Patterson-Goncalves (Chair), Chris Baker, Patricia Kurtes, Kathy Duncan,
Nanda Shamanna, Anita Lo, Jodie Montagnese

Regrets: N/A

	ITEM	TOPIC LEAD
1	Welcome & introductions <ul style="list-style-type: none">• Corry opened the meeting at 7:02 pm and welcomed those attending• Motion to approve tonight's agenda: Chris; Seconded by Kathy• Motion to approve May Minutes: Chris; Seconded by Corry• Each attendee introduced themselves	Corry Patterson-Goncalves
2	Student council report No student representative	
3	Election of Council <ul style="list-style-type: none">• Melissa gave an overview of the positions on Council.• Based on the numbers in attendance, elections were not required. The following positions were acclaimed:<ul style="list-style-type: none">○ Chair – Corry Patterson-Goncalves○ Vice Chair – Chris Baker○ Secretary – Patricia Kurtes○ Treasurer – Kathy Duncan○ Grade 9 Parent Rep – Anita Lo	Melissa Schmidt
3	Administration Report <ul style="list-style-type: none">• Melissa introduced Harmandeep Brar, new Vice-Principal replacing Patrick McQuade. Harmandeep gave an overview of his experience and expressed his excitement about joining the team at Williams.• Melissa advised that students were changing their school participation right up until days before the start of school; ultimately lost about 20% of in person school population which allowed for staying with 4 period courses instead of having to go with 5; 10 staff assigned to virtual learning due to numbers of students participating via online only.• Diane indicated that the School Start-up Guide is now online and can be accessed here.• Student drop-off, traffic and parking remain problematic.• A number of mandatory consent forms were sent out by email September 16/17. Reminders for completion to be sent out next week.• Student verification forms were sent home with students, but only those attending in-person via the adaptive model.• Emergency procedures (Fire, lockdown and hold and secure drills) will be continued, but special attention will be paid to COVID safety measures such as ensuring physical distancing• Harmandeep spoke about the cohorts and rotational scheduling	Melissa Schmidt Harmandeep Brar Diane Conlon

	<ul style="list-style-type: none"> ○ There is a two week rotation for each course, split into cohort A and cohort B; ○ At the time of this meeting, the students were in Period 2 until October 9; ○ The cohorts may change depending on the period and the class itself; ○ Each course will be rotated through twice in the semester. • Harmandeep reviewed the significant COVID safety measures which the school has put in place, in addition to those the board and the province had put in place. These include: certain doors identified for arrivals depending on location of class being attended; locking of exterior doors at 8:30 a.m., except front doors to permit deliveries; all visitors attend office; staggering of departure times for students, etc. <ul style="list-style-type: none"> ○ He indicated that students have been excellent at following the protocols. • Melissa advised that staff had received additional training from Public Health regarding updates to COVID decision trees and it was expected that information would be shared with parents shortly. • The Yearbooks were sent off in July and were expected to be received at the school in the upcoming weeks. • There should be a decision on the Class of 2020 Graduation plans coming in October or November. 	
4	<p>Council action items Nothing new at this time.</p> <p>Mail bag – no mail</p> <p>Future council meetings</p> <ul style="list-style-type: none"> • Monday October 19, 2020 • Monday November 16, 2020 • Monday January 18, 2021 • Tuesday March 23, 2021 • Monday May 17, 2021 <p>Meeting adjourned 8:45 p.m. - Kathy; Seconded by Chris</p>	<p>Corry Goncalves</p> <p>Melissa Schmidt</p>